



Nova Scotia Duck Tolling Retriever Club (USA)
VIDEO/TELECONFERENCE BOD MEETING
Wednesday, March 25, 2026, 7:30pm
AGENDA

APPROVAL OF MINUTES

January 2026 Video/Teleconference Board Meeting

(Please see: Attachment A – January 2026 Board Meeting Minutes)

PRESIDENT'S REPORT

None submitted

SECRETARY'S REPORT

None submitted

TREASURER'S REPORT

None submitted

REGIONAL DIRECTOR REPORTS

None submitted

COMMITTEE REPORTS

None submitted

AGENDA ITEMS:

OLD BUSINESS

NEW BUSINESS

Proposal #1: To Approve a Financial Review or Audit of the NSDTRC (USA) Finances Submitted by Patricia Romeiro, Region 4 Director, patntux@gmail.com

Description:

FINANCIAL REVIEW

A financial review is an independent, limited-scope examination of a company's financial statements, usually performed by a CPA, to provide "limited assurance" that no significant, material modifications are required. It is less intensive than an audit, focusing on analytical procedures and management inquiries rather than in-depth testing.

The review would verify that financial statements comply with GAAP (Generally Accepted Accounting Principles) and are free from material errors. It would also analyze financial ratios,

comparing data across periods, and asking management about accounting practices. A review provides "limited" or "moderate" assurance, which is lower than an audit (reasonable assurance).

AUDIT

An audit is a systematic and independent examination of books, accounts, documents, and vouchers of an organization. Its main aim is to provide an objective assessment of the financial health of a business. It ensures that the financial statements represent a true and fair view of the transactions they purport to represent. It also verifies that the company's operations are conducted according to the applicable laws and regulations. In essence, an audit is a meticulous process that provides assurance on the integrity and accuracy of financial information presented by a company.

Justification:

The Club has not had a Financial Review or Audit that I could find.

The Club owes it to the members to require at a minimum a Financial Review to ensure financial accuracy, strengthen internal controls, and foster trust by verifying that records comply with GAAP or other standards. A review will improve operational efficiency and will provide credibility to our members. A complete Audit will do all the above plus ensure compliance with regulations, preventing possible costly penalties.

The AKC, as written in their "Parent Club's Best Practices Finances", recommends an annual audit by an outside Accounting Firm or qualified member. They also recommend an Audit Committee to ensure ongoing accuracy.

Administration:

The Board of Directors shall retain a CPA or qualified member to perform either a Financial Review or complete Audit of the Club's finances. The Club Treasurer and President would need to assist with the process. A timeline for completion would be mutually established. Results would be published to the membership.

Financial Implications:

An average cost for a Financial Review for a small nonprofit organization is \$5000. For a complete Audit the average cost is \$10,000.

Specific Action Requested:

To approve a Financial Review or Audit of the NSDTRC (USA) finances.

ADJOURNMENT



**Nova Scotia Duck Tolling Retriever Club (USA)
VIDEO/TELECONFERENCE BOD MEETING
Wednesday, January 21, 2026
MINUTES**

ROLL CALL

Roll Call was taken. Board Members attending via Zoom: President Cindy Lindemer, Vice President Annie Garwood, Treasurer Judy Webb, Secretary Terri Krause, Region 1 Director Abby Beaulieu, Region 2 Director Jane Billman, Region 3 Director Cindy Richardson, Region 5 Director Amanda Kaiser, and Region 7 Director Travis Massie. Region 4 Director Pat Romeiro and Region 6 Director Hillare LaFond were absent.

Meeting was called to order by President Cindy Lindemer at 7:34pm EST

Region 6 Director Hillare LaFond joined at 8:40 EST for Executive Session

APPROVAL OF MINUTES

December 2025 Video/Teleconference BOD Meeting Minutes

Motion: Amanda. Kaiser made a motion to approve as written. Travis Massie seconded the motion.

APPROVE [9] C. Lindemer, A. Garwood, J. Webb, T. Krause, A. Beaulieu, J. Billman, C. Richardson, A. Kaiser, T. Massie

OPPOSE [0]

ABSTAIN [0]

Motion Approved by the Board of Directors.

AGENDA ITEMS:

OLD BUSINESS

Proposal#1: Update the NSDTRC (USA) Specialty Shows Guidelines

ONLY Part 2: Rosettes/Ribbons and Awards. Parts 1,3, & 4 were taken up at the last meeting in November 2025.

MOTION: Cindy Lindemer made a motion to pass/approve this portion of the proposal. Abby Beaulieu seconded the motion.

APPROVE [0]:

OPPOSE [9]: C. Lindemer, A. Garwood, J. Webb, T. Krause, A. Beaulieu, J. Billman, C. Richardson, A. Kaiser, T. Massie

ABSTAIN [0]:

Motion was not approved by the Board of Directors

NEW BUSINESS

Proposal #1: To create an Ad Hoc Committee to Recommend Revisions to research website options.

Motion: To approve the formation of an Ad Hoc Committee.

Motion made by Jane Billman. Seconded by Cindy Lindemer.

APPROVE [9] C. Lindemer, A. Garwood, J. Webb, T. Krause, A. Beaulieu, J. Billman, C. Richardson, A. Kaiser, T. Massie

OPPOSE [0]:

ABSTAIN [0]:

Motion approved by the Board of Directors.

ADJOURNMENT

Motion: To adjourn the business meeting at 8:27pm EST.

Motion made by Cindy Lindemer. Seconded by Annie Garwood.

APPROVE [9] C. Lindemer, A. Garwood, J. Webb, T. Krause, A. Beaulieu, J. Billman, C. Richardson, A. Kaiser, T. Massie

OPPOSE [0]:

ABSTAIN [0]:

Motion approved by the Board of Directors.

CONFIDENTIAL

EXECUTIVE SESSION

Motion to enter Executive Session at 8:40pm EST

Motion approved by the Board of Directors

ROLL CALL

Roll Call was taken. Board Members attending via Zoom: President Cindy Lindemer, Vice President Annie Garwood, Treasurer Judy Webb, Secretary Terri Krause, Region 1 Director Abby Beaulieu, Region 2 Director Jane Billman, Region 3 Director Cindy Richardson, Region 5 Director Amanda Kaiser, Region 6 Director Hillare LaFond and Region 7 Director Travis Massie. Region 4 Director Pat Romeiro was absent.

Motion: Appointment of the following 2026 Nominating Committee:

Chair: Sue Dorscheid

Wendy Flemister-Shairs

Pat Romeiro

Eric Stevens

Melissa Savage

Alternates: Kathy Daspit & Alicia Figuero Carlo

Motion approved by the Board of Directors.

ADJOURNMENT

Motion to adjourn at 9:33pm EST January 21, 2026

Motion approved by the Board of Directors

NOTE: President's vote was cast for all motions but only counted in the case of a tie.

Respectfully submitted,
Terri Krause, Secretary