



Nova Scotia Duck Tolling Retriever Club (USA)
VIDEO CONFERENCE BOARD BUSINESS SESSION
Thursday June 24, 2021, 7:00pm EST
AGENDA

APPROVAL OF MINUTES

February 2021 Video Conference Board Meeting Minutes

(Please see: Attachment A – February 2021 Video Conference Board Meeting Minutes included in the April 2021 Video Conference Board Business Session Agenda)

PRESIDENT’S REPORT

None submitted

SECRETARY’S REPORT

Minutes Submitted in Attachment A

TREASURER'S REPORT

None submitted

COMMITTEE REPORTS

None submitted

REGIONAL DIRECTOR REPORTS

None submitted

AGENDA ITEMS:

OLD BUSINESS

Proposal #1: To change the domicile of the NSDTRC (USA) from the State of Alabama to the State of Delaware (reincorporation)

Submitted by: Francine Kaplan

Please see Attachment F from the February 2021 Board Business Session

Proposal #2: (1) To consider virtual AKC titles equal to in-person AKC titles for all applicable NSDTRC (USA) awards and (2) CDV Title to Count towards Rusty Jones Award

Submitted by: (1) Rochelle Kurth (2) Alyson Casper

Status report:

At the February 25, 2021 Board meeting, the Board discussed Proposal number 1: To consider virtual AKC Titles for all applicable NSDTRC (UA) awards submitted by Rochelle Kurth, and Proposal #2; CDV Title to Count towards Rusty Jones Award submitted by Alyson Kasper. The Board asked Alyssa McGinnis Metzler as Awards Chair and Francine Kaplan as Records Chair to evaluate the impact of virtual titles on each club award and make a report of the findings to the Board.

Alyssa McGinnis Metzler and Francine Kaplan met, reviewed, and researched the virtual

program and its potential impact on each award our club offers. They have completed a draft report and are in the process of finalizing their report. They expect to have a report to present to the Board for its next meeting in June.

Francine W Kaplan
Alyssa McGinnis Metzler

Proposal #3: Creation of Junior Committee
Submitted by: Kendyl Schultze & Nikki LaPolt

Status report:

Plans for developing a Juniors Committee are still in place. Kendyl Schultze is currently looking for another member to help chair the proposed committee and finalize a committee plan. The goal is to have a finalized document by the next Board meeting.

So far the members of this proposed committee have been helpful with providing suggestions and feedback for our 2021 National Specialty Planning Committee.

Danielle Winship

NEW BUSINESS

Proposal #1: Amending current NSDTRC(USA) Field Rules
Submitted by: Joy Annunziato

Please see Attachment B included in the April 2021 Video Conference Board Business Session Agenda – Field Test of the Nova Scotia Duck Tolling Retriever Club (USA)

Proposal Description: A ad hoc Committee consisting of Kathy Gibson, Ray Corey and Eric Johnson was formed in 2018 to amend/revise the NDSTRC(USA) Field Rules. They have completed their work. There are two principle changes: The English slip lead would be allowed in the BRT/WC/WCI to take the dog to and from the line and a Controlled Break would no longer be allowed in the BRT/WC. There are some verb changes and well as clarification words. All changes have been highlighted. I am submitting the original rules along with the Amended rules in this proposal. The BOD has had input during these revisions and all input has been addressed and taken into consideration in the final document.

Proposal Justification: Amending the Field Rules would give clarification to Judges and handlers when setting up and running Field Tests. This will give a consistency in clarity for judges in interpreting our club rules. The safety of the dog is also taken into consideration.

Administration: Update the website with the amended/revise Field Rules.

Financial Implication: None

Specific Board Action Required: I request that the amended/revise Field Rules be approved.

Proposal #2: Discontinuation of the Show in a Box Program
Submitted by: Terri Krause, President

Proposal Description: The purpose of the Show in the Box (SIB) events was to provide opportunities for our members to show their dogs during the restricted COVID environment. This was important to give our members the opportunities to showcase their dogs, so they would not miss out on 3 – 5 years of shows and possibly have their dogs “age out” of opportunities. From the original proposal submitted:

“The concept would be a single format show that would serve as a bridge between now and when dog shows are permitted to restart in their former full glory.”

This was a good concept for the unfortunate circumstance we were under. However, that is not the case now. With the COVID vaccination and the subsequent lifting of restrictions, dog shows are restarting everywhere. I am recommending discontinuing the SIB program based on the Proposal Description of Proposal #9 from the September 2020 BOD meeting. The approved Proposal is now obsolete.

Proposal Justification:

1. The AKC, following the direction of the states, has opened up the calendar of dog shows. COVID restrictions are no longer in place.
2. The “spirit” of the SIB program was to allow for a venue / event / program during the COVID shut down – so there literally is no longer a need for the alternate program.

Administration: None

Financial Implications: None

Specific Board Action Requested: Terminate the SIB program and encourage members to apply for Supported Entries and Specialties.

Proposal #3: Create a Committee to Explore Independent Standalone Specialties
Submitted by: Terri Krause, President

Proposal Description: Guidelines exist for Specialties which include Independent, Standalone Specialties. However, it would be in the best interests of the Club members to review and further define guidelines for these shows. Independent, standalone specialties could follow the path of the concept of “no frills, backyard, small shows” that were deployed during the COVID pandemic. The guidelines currently do not allow for those types of shows.

Proposal Justification: The Show in a Box (SIB) program proved to be very enjoyable and rewarding for the participants. An evaluation of how to continue this type of program is appropriate.

Administration: A committee of past/present Specialty chairs will be formed to explore the options for offering this type of program and will report back to the BOD.

Financial Implications: None at this time.

Specific Board Action Requested: Approve the formation of a committee to explore Independent, Standalone Specialties and approve the following committee members: Wendy Shumway, Melissa Savage, Paula Wortman and Terri Krause.

Proposal #4: Purchase Laptop Computer Systems for use by the President, Secretary and Treasurer.

Submitted by: Terri Krause, President

Proposal Description: Organizations usually outfit key personnel with the appropriate tools to effectively do their position. The demands on the roles of President, Secretary and Treasurer of the Club warrant using good technologically sound tools. Each of these volunteers should be equipped with a reliable working computer system capable of initiating and participating in video conference calls. The computer systems would be passed on to successors.

Proposal Justification: The burden of owning reliable tools should not be placed on these key volunteers. Additionally, the transfer of knowledge to successors will be seamless with the transfer of the complete computer system.

Administration: The computer systems would be purchased in the Club's name and maintained as Club property.

Financial Implication: Approximately \$2000 per computer system. This would include a laptop, tools necessary for video conferencing, software subscriptions, and a reliable printer.

Specific Board Action Required: Approve the purchase of laptop computer systems.

Proposal #5: Create a Backup Policy for Critical Data

Submitted by: Ann DiSilvestre

Proposal Description: There are several databases used in the operation of the NSDTRC (USA). Currently we do not have a policy for backing up the data in these databases. If the data was lost, it would pose a hardship in recreating the information. Data is lost for any number of reasons. Hardware failure, data corruption, operator errors, cyberattacks, etc. Having a backup policy is essentially a data insurance policy that every organization needs.

Most organizations use the 3-2-1 Rule for implementing their backup policy.

Rule number one in a backup policy is to have at least **three** copies of your data. This provides reassurance during the chance of a loss event, such as a fire, ransomware attack, data corruption, or accidental deletion, that at least one copy of data is not affected. Several of these events often result in at least one copy of your data being destroyed.

Rule number two is having backups stored on **two** different storage mediums. Having multiple backups stored on the same storage medium can allow the opportunity that a single event will affect or destroy the multiple copies of your backup.

Rule number three is having **one** copy of your backup stored offsite. This offers peace of mind if a local event like a fire or an insider threat destroys your copies.

The Club systems that should adhere to a backup policy include: Trophy, Records, Membership, Financial, and Website.

Upon receipt of a Club provided removable storage medium, each volunteer responsible for the above systems, shall backup their data onto a separate Club purchased removable medium. This will provide for the second copy of data.

To provide for the third copy of data, each volunteer responsible for the above systems shall upload a copy of the data files to the Club dropbox. An upload link will be provided for each person to use. If the size of the data file restricts the upload of the data, an alternate method for an off-site copy will be provided.

The frequency of performing backups shall be once a quarter, corresponding to the deadline for Quackers submissions: February 10, May 10, August 10 and November 10.

Proposal Justification: The Club's operations would be hindered both financially and with a loss of time if any of the databases had to be recreated. We've experienced this first hand when a hardware failure of a database cost the Club over \$500.00 to have the data recovered.

Administration: The President will have oversight of the backup policy.

Financial Implication: The Club would need to purchase removable storage devices to be used for backing up the data files. The dropbox solution for off-site storage is at no cost but when we migrate to a new cloud storage solution, there may be a cost.

Specific Board Action Required: Approve the Backup Policy and instruct the volunteers to create the first set of backups immediately.

Proposal #6: Support of Meet the Breeds Nationwide Tour for 2021

Submitted by: Jennifer Hollis

Proposal Description: This proposal is to make the board aware that AKC is bringing back "Meet the Breeds" in the second half of 2021 to a variety of cities nationwide. I sent a request by email for all Regional Directors to provide the name of someone in their region that could serve as a local liaison for the Meet the Breeds event(s) planned for their region. I only received a response from Region 6 and Region 7. I have coverage for some events already. I do not have a response for the events listed below.

- San Diego, CA (at the Convention Center)
August 14-15
- Dallas, TX (at the Kay Bailey Hutchison Dallas Convention Center)
August 21-22

- Chicago, IL (at the Donald E. Stephens Convention Center)
October 15-16
- Minneapolis, MN (at the Minneapolis Convention Center)
October 23-24

We need to let AKC know if we can be at each one at least three months in advance of the event. AKC said if our club fails to respond then they may reach out to breeders in each area directly. I think that would be a disservice to our club and our breed. As someone who has been doing this event in New York City for the last several years and coordinating these events for our club as the Public Education Coordinator, I strongly recommend that participation in these events is coordinated through the club. There are just a ton of things that can go wrong and the breed would be best represented by volunteers and dogs who are carefully selected. I can provide guidance on selecting volunteers and dogs, scheduling, decorating, public education materials, etc. It is going to be easier to be a local liaison for these events than past events because AKC is creating a booth backdrop that will be standard for every booth and AKC will have it available at each location. The local liaison can then decide how else they want to decorate based on what they have available to them, but they literally could bring no decorations and still have a wonderful display. I would provide local liaisons with written recommendations regarding selecting other volunteers and dogs, scheduling, decorating, etc. I also have the public education materials for printing, PowerPoint presentations that could be shown on a laptop or tablet, and the club waiver I can provide them. I can also meet virtually with local liaisons to help them. Proposal Justification: Meet the Breeds fulfills one of our club's core missions concerning education of the public. It is a very important opportunity for us to educate the public on our breed and help those that might be interested in the breed learn more and get information to help them make an educated decision on if this breed is a good fit for them. It can also help direct the public on how to find a breeder through the club to ensure that the public is being directed to breeders who meet the club's standards.

Administration: N/A

Financial: The board has already approved in perpetuity our participation in Meet the Breeds, which included paying for electricity and reimbursement for the printing of flyers and business cards. AKC will provide a stipend to the booth volunteers of \$500 for travel and food. Any decorations would be up to the local liaison to provide with items they have available to them.

Specific Board Action Required: Regional Directors need reach out and to members in their region where events are being held in to seek out appropriate local liaisons for each event and encourage their membership to volunteer to staff each event.

Proposal #7: Amended Guidelines for the conduct of Board Business
Submitted by: Francine Kaplan

Please see Attachment D from the February 2021 Board Business Session

ADJOURNMENT

**CONFIDENTIAL
EXECUTIVE SESSION**

Proposal #1: Appoint Committee Chair

Proposal #2: Discuss Legal Issues

Proposal #3: Discuss Non-compliance of Policies & Procedures

ADJOURNMENT