

Nova Scotia Duck Tolling Retriever Club (USA)
BOARD BUSINESS – special session – APRIL 2005
Scheduled to begin on April 18, 2005 in the Board's NSDTRC-USA.org on-line forum
AGENDA

APPROVAL OF MINUTES

PRESIDENT'S REPORT - Julie Hanson

SECRETARY'S REPORT - Katie Dugger

COMMITTEE REPORTS

Merchandise – Sara Berry McLoudrey
Judges' Selection Committee – Julie Hanson

UNFINISHED BUSINESS

Consideration of sales of General PowerPoint CD through Merchandise – Sara Berry McLoudrey

NEW BUSINESS

COMMITTEE CHAIR APPOINTMENT – Legislative Liaison – Katie Dugger

AUDIT RECOMMENDATIONS – Jody Petry

Financial Policies and Internal Controls

1. Expenditure Approval Process.
2. Bank Statements.
3. Budgets.
4. Deposits.

Other Financial Issues

1. Dues rates
2. Recording event income
3. Rescue Income
4. In-Kind donations
5. Advances

Reporting:

1. Reports to Board.
2. Restricted Funds.
3. Reports to Committee Chairs.
4. Designated Funds.
5. Additional Accounts for Restricted Funds.

Rescue Program:

1. 501(c)(3) exempt status.
2. Financial Guidelines.

Tax Issues:

1. Increasing Fund Balance.
2. Sale of Merchandise.
3. Event Income.

ADJOURNMENT